



MBB-003-003101 Seat No. _____

B. C. A. (Sem. I) (CBCS) Examination

November / December – 2016

Communication Skill

(Old Course)

Faculty Code : 003

Subject Code : 003101

Time : 3 Hours]

[Total Marks : 100

- 1 (A) Fill in the blanks with appropriate article : **5**
(Any Five)
- (1) My wife is _____ woman.
 - (2) He fell asleep on _____ bed.
 - (3) _____ Sun rises in the East.
 - (4) We saw _____ bus coming towards us.
 - (5) You need _____ honest attempt.
 - (6) She works in _____ factory.
- (B) Fill in the blanks with the correct forms of verbs : **5**
(Any Five)
- (1) Look! The cat _____ milk. (To drink)
 - (2) Time and tide _____ for none. (To wait)
 - (3) He _____ a new car yesterday. (To buy)
 - (4) We were making noise when our teacher _____.
(To come)
 - (5) I _____ my holidays with my family now.
(To enjoy)
 - (6) The whole class _____ seriously. (To study)
- (C) Transform the sentences into passive voice : (Any Five) **5**
- (1) She saw him selling the toys.
 - (2) We are calling them now.
 - (3) They have spoiled benches in my class-room.
 - (4) Anil is repairing the machine.
 - (5) Mayur had sold the scooter.
 - (6) The servant arranges the boxes.

- (D) Turn into indirect speech : (Any Five) 5
- (1) He said, "I read a book."
 - (2) She said to me, "Please give me your pen."
 - (3) Mother said, "Don't watch TV."
 - (4) He said to his wife, "I love you."
 - (5) The police said to her, "Where is your license."
 - (6) Father said, "Let us go there."

- (E) Fill in the blanks with appropriate modal auxiliary : 5
(Any Five)
- (1) _____ God bless you. (May, Must)
 - (2) I _____ drive a car. (might, can)
 - (3) _____ you please help me. (Would, Must)
 - (4) _____ I help you. (May, Can)
 - (5) You _____ follow the rules. (must, may)
 - (6) _____ I take your book.(May, Could)

- 2 (A) Write any two of the following letters : 20
- (1) Write a letter to the D.S.P. requesting him to tighten the security during Diwali .
 - (2) Write a letter to manager, Eureka Forbes, Rajkot to buy water filter.
 - (3) Write an application letter for the post of a clerk.
 - (4) Draft a complaint letter to the principal regarding the negative effect of the What's App in the college.

- (B) Write any two of the following reports : 20
- (1) Write a report of the annual budget of your company.
 - (2) Write a press report of traffic problems in your city.
 - (3) Write a report of corruption among employees in Vodaphone Co.
 - (4) Write a report of possibilities of IT bussines in Gujarat.

- 3 Write essay on any one of the following : 15
- (1) Black money
 - (2) Terrorism
 - (3) Internet- uses and abuses

- 4 Comprehend the following passage and do the Precis of the same: 15

The first young man did not have enough money to pay. So he began to work for the other brothers without a salary, to pay for the damage. After eight years he married, and soon his wife had a daughter. She was a very intelligent girl, and when she was ten, she said to her father, "you do not have to work for the three other men without a salary. The other three legs took the cat to the field too".

So the first man went to a judge who agreed that all the four owners of the cat had been equally responsible for the damage and ordered the three others to pay the first young man eighteen years salary.

Questions :

- (1) Why did the first young man begin to work?
- (2) How was the daughter of the first young man?
- (3) What was the order of the judge?
- (4) What did the judge agree to?
- (5) Why did the first young man not have to work without a salary?

- 5 Do as directed :
- (A) Loyal, Feeble (Give antonym) 2
 - (B) Polite, frank (Give synonym) 2
 - (C) That which can be eaten (Give one word) 1
